Applications for Teaching Development Grants must be submitted using this form and cannot exceed more than five A4 pages in length (including this cover page and using 12 point font). Text boxes may be resized.

Applications must be signed and submitted electronically as individual PDFs to [fbe-wcla@unimelb.edu.au](mailto:fbe-wcla@unimelb.edu.au), including the project title in the email subject line, by **5pm on 21 June 2019.**

**Project title**

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|  |

**Coordinator/s**

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| --- | --- | --- | --- | --- |
| **Title** | **First name** | **Family name** | **Department/School** | **Email** |
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**Associate applicant/s (if applicable)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Title** | **First name** | **Family name** | **Department/School** | **Email** |
|  |  |  |  |  |
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**Priority area(s) being addressed**

☐ A ☐ B ☐ C

**Has this or a related project/proposal been funded previously, either internally or externally?**

☐ Yes ☐ No

If yes, please provide details:

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**Has this project/proposal involved any external contributors or partnerships to date?**

☐ Yes ☐ No

If yes, please provide details:

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**Approval of all Coordinators’ Heads of Department**

I/we support this project and agree that it be carried out in our departments. The project can be accommodated within current facilities and sufficient working and office space is available for any proposed additional staff. Where appropriate, I/we will support the integration of the results of this project into the appropriate teaching programs.

**APPLICANT’S AND COORDINATORS’ SIGNATURES**

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| --- | --- | --- |
| **Title and Name** | **Signature** | **Date** |
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**HEAD OF DEPARTMENT’S SIGNATURE**

|  |  |  |
| --- | --- | --- |
| **Title and Name** | **Signature** | **Date** |
|  |  |  |

**Project background, objectives and specific responses to priority areas**

(Please include the subjects the project will target and the expected number of students impacted)

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**Project approach and methodology**

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**Expected project outcomes and impact on students and/or staff.**

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**Budget, budget justification and project timeline**

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