THE DISCIPLINE

• Why study finance?
• Interesting questions finance
• Building a career in finance
THE PROGRAM

You are here to:

• Acquire the financial knowledge and professional skills that will prepare you for entry into the finance profession

• Develop sufficient understanding across different business areas to be able to use your finance knowledge in a whole of business setting
THE PROGRAM DIRECTOR

Associate Professor Greg Schwann
E: gschwann@unimelb.edu.au
P: 8344 3450
Office hours: By appointment
The MBS Course Planning website contains important study planning information for your program.

VISIT THE COURSE PLANNING SITE FOR INFORMATION ON:

- Subject selection
- Class registration
- Advanced Standing
- Recommended study plans
- Student Support

fbe.unimelb.edu.au/students/mbs
GET THE MOST OUT OF YOUR STUDIES AT MBS

• Plan your studies
• Be an active learner
• Do your reading and class preparation
• Ask questions in class
• Participate in team activities
• Follow assessment guidelines
• Read your university emails - they contain important information
• Approach staff if you need help

REMEMBER:
• We want you to succeed and are here to facilitate your learning.
• The more you put in to your studies, the more you will get out!
BE AN ACTIVE LEARNER

Workload

Every student should devote no less than **9 hours study per subject** per week outside of the classroom.

A full-time study load of 4 subjects per semester requires at least **48 hours study per week** (12 hours in class + 36 hours outside of class).

Study Skills

The University’s **Academic Skills** team provide online resources, workshops and individual tutorials to improve your study skills and help you reach your academic potential.

Visit the website for more information: services.unimelb.edu.au/academicskills
The Master of Management (Finance) 16 subject program consists of:

- **5 foundation subjects**
  In finance, accounting, management and economics

- **4 compulsory finance subjects**
  3 core subjects and 1 capstone subject

- **3 finance electives**

- **4 general electives**
  In accounting, management, marketing, HR, economics or finance
# 16 subject program - suggested study plan

<table>
<thead>
<tr>
<th>SEMESTER 1</th>
<th>SEMESTER 2</th>
<th>SEMESTER 3</th>
<th>SEMESTER 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Financial Management</td>
<td>Choose one of 4 options</td>
<td>Derivatives Securities</td>
<td>Capstone subject</td>
</tr>
<tr>
<td>FOUNDATION</td>
<td>FOUNDATION</td>
<td>CORE</td>
<td>CORE</td>
</tr>
<tr>
<td>Quantitative Methods for Business</td>
<td>Corporate Financial Policy</td>
<td>Finance Elective</td>
<td>ELECTIVE</td>
</tr>
<tr>
<td>FOUNDATION</td>
<td></td>
<td>ELECTIVE</td>
<td></td>
</tr>
<tr>
<td>Accounting for Decision Making</td>
<td>Investment Management</td>
<td>Finance Elective</td>
<td>ELECTIVE</td>
</tr>
<tr>
<td>FOUNDATION</td>
<td></td>
<td>ELECTIVE</td>
<td></td>
</tr>
<tr>
<td>Choose one of 4 options</td>
<td>General elective</td>
<td>General elective</td>
<td>ELECTIVE</td>
</tr>
<tr>
<td>FOUNDATION</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Foundation subjects must be completed before advancing to compulsory finance subjects.

FNCE90060 Financial Management is a prerequisite for all other finance subjects.
The Master of Management (Finance) 12 subject program consists of:

- 1 management foundation subject
- 4 compulsory finance subjects
  - 3 core subjects and 1 capstone subject
- 4 finance electives
- 3 general electives
  - In management, marketing, HR, economics and accounting or finance
Students entering the Master of Management (Finance) with 50 points of credit complete 12 subjects:

Students who have not previously completed subjects equivalent to Financial Management and/or Accounting for Decision Making are required to take these subjects in their first semester of study in place of general electives. If you are required to enrol in these subjects, it will be noted in your letter of offer.

**SEMESTER 1**

<table>
<thead>
<tr>
<th>Subject</th>
<th>Semester Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>MGMT90140 or MKTG90037</td>
<td>FOUNDATION</td>
</tr>
<tr>
<td>Corporate Financial Policy</td>
<td>CORE</td>
</tr>
<tr>
<td>Investment Management</td>
<td>CORE</td>
</tr>
<tr>
<td>General elective</td>
<td>ELECTIVE</td>
</tr>
</tbody>
</table>

**SEMESTER 2**

<table>
<thead>
<tr>
<th>Subject</th>
<th>Semester Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>Derivatives Securities</td>
<td>CORE</td>
</tr>
<tr>
<td>Finance Elective</td>
<td>ELECTIVE</td>
</tr>
<tr>
<td>Finance Elective</td>
<td>ELECTIVE</td>
</tr>
<tr>
<td>General elective</td>
<td>ELECTIVE</td>
</tr>
</tbody>
</table>

**SEMESTER 3**

<table>
<thead>
<tr>
<th>Subject</th>
<th>Semester Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>Capstone subject</td>
<td>CORE</td>
</tr>
<tr>
<td>Finance Elective</td>
<td>ELECTIVE</td>
</tr>
<tr>
<td>Finance Elective</td>
<td>ELECTIVE</td>
</tr>
<tr>
<td>General elective</td>
<td>ELECTIVE</td>
</tr>
</tbody>
</table>
Finance electives offered in 2017
- FNCE90014 Public Sector Financial Management
- FNCE90046 Treasury Management
- FNCE90051 Fundamentals of Portfolio Management
- FNCE90048 Project Finance
- FNCE90049 Property Investment and Development
- FNCE90057 Ethics in Finance
- FNCE90045 Financial Spreadsheetsing
- FNCE90016 International Financial Management

Master of Management general electives
Choose electives in accounting, finance, management, HR, economics or marketing from this list.
TIPS ON CHOOSING ELECTIVE SUBJECTS

- Identify the subjects you have an interest in
- Check pre-requisite requirements
- Challenge yourself!
Contacting Academic Staff

Program Director
Associate Professor Greg Schwann
E: gschwann@unimelb.edu.au
P: 8344 3450
Office hours: By appointment

Subject coordinators

- **Subject co-ordinators** will advise you on how you can contact them and/or what their consultation times are in the first week of classes
- **All staff** email addresses can be found using the University’s online directory directory.unimelb.edu.au
ADVANCED STANDING

What is Advanced Standing?

Students who have completed **undergraduate-level** subjects that are equivalent to compulsory MBS subjects (foundation or core subjects), may be granted subject **exemptions**. This does not reduce the number of subjects a student must complete, but allows them to take electives in place of the exempted subjects.

Students who have completed **graduate-level** studies that are equivalent to compulsory MBS subjects may be offered **credit**. Credit **does** reduce the number of subjects a student must complete.

If you have been granted Advanced Standing:

- This will be stated in your letter of offer for the program
- If you have received an exemption, contact Stop 1 to have the exempted subject replaced with an elective
ADVANCED STANDING

All students are assessed for advanced standing when they apply for admission to an MBS program.

If you haven’t received advanced standing but believe you are eligible, you may submit an application for a second assessment online: students.unimelb.edu.au/admin/credit

IMPORTANT: applications for advanced standing should only be submitted once, prior to commencing your program.

Application requirements

Applications for advanced standing must include the following supporting documentation:*

• Academic transcripts
• Detailed subject outline/s from a published university source (e.g. university handbook) for the year you completed the subject.
• Documents in a language other than English must be translated by a certified professional translator.

*Students who completed their prior studies at UoM do not need to submit supporting documentation.
CREATING YOUR CLASS TIMETABLE

• Students must enrol in subjects for the whole year
• Once enrolled, you must register in classes for Semester 1
• To register, log into the student portal my.unimelb.edu.au and select your preferred classes from the options available

PLEASE NOTE:

• If you are unable to register for an elective because classes are full or clash with another subject, you must choose a different elective.
• If you are unable to register for a compulsory subject because classes are full or clash with another compulsory subject, log a registration enquiry.

Trouble registering in classes?
Log a CREM Request: students.unimelb.edu.au/admin/registration
You will need a UoM student card for administrative transactions, proof of identification for exams, access to study spaces and your library account. You should have your student card with you whenever you are on campus.

How to get your student card

You will need to:

1. Complete your course enrolment, including enrolling into subjects.
2. Upload your photograph via the CaptureME portal.
3. Wait for a confirmation email (this can take up to 24 hours). The email will let you know how to receive your student card (i.e. via post or collection).

Further information: students.unimelb.edu.au/admin/student-card
My Unimelb

My Unimelb is your personal portal to your enrolment (study plan) and email. It can be accessed at my.unimelb.edu.au using your University email account username and password.

After your have completed your online enrolment, you can use My Unimelb to register for classes, change subjects and even update your address details.
Your student services online, on the phone and in person

Find all of your Uni info online
students.unimelb
Comprehensive website for current students at Melbourne

Check our FAQs or ask online
ask.unimelb
University's knowledge database

Call us
13 MELB (13 6352)
Outside Australia: +61 3 9035 5511
9am – 5pm
Monday to Friday

Join a chat
9am – 7pm
Monday to Friday

Visit us from 9am – 5pm, Monday to Friday

Stop 1 at PARKVILLE
All students
757 Swanston Street
(Main entrance off Grattan Street)

Stop 1 at SOUTHBANK
VCA and MCM students only
234 St Kilda Road, Southbank
(Elisabeth Murdoch Building)

Health and Wellbeing services
All students
138 Cardigan Street, Carlton

GET UPDATES ONLINE

FOLLOW US FOR THE LATEST UPDATES:
@uomstop1

FIND US ON FACEBOOK:
uomstop1
firstyearatunimelb
MATHS REFRESHER WORKSHOPS

INTRODUCTION TO BUSINESS MATHEMATICS
Wednesday 22 February, 9:30am – 11:15am
Prest Theatre, FBE Building

BUSINESS MATHEMATICS
Wednesday 22 February, 11:45am – 1:30pm
Prest Theatre, FBE Building

BUSINESS STATISTICS PART 1
Friday 24 February, 9:30am – 11:15am
Prest Theatre, FBE Building

BUSINESS STATISTICS PART 2
Friday 24 February, 11:45am – 1:30pm
Prest Theatre, FBE Building

Presenters:
Dr Andre Gygax & Ian O’Connor
The Department of Finance and Bloomberg are pleased to offer Introductory Bloomberg Training for new graduate students.

The following topics will be covered during the session:

- Basic Bloomberg Logic and Navigation
- Finding Securities and Specific Searches
- Bloomberg Data in Excel
- Bloomberg Charts and including these in reports

The Department of Finance will send an email to all finance students near the start of the semester with further details.
QUESTIONS?