THE CAROL JOHNSTON TEACHING EXCELLENCE AWARD

This award recognises and rewards the valuable contribution of teachers to promote excellent learning opportunities for our students in the faculty. A $10,000 prize and trophy will be awarded to the recipient. The Dean reserves the right not to make an award.

Eligibility
Academic staff who have been teaching for at least two years or are currently teaching for their fourth semester at the time of application are eligible to apply. This award applies to academics teaching either undergraduate or graduate level subjects. Past recipients cannot reapply for this award within three years of its receipt.

Nomination
Nominations from any of the following can be submitted to the relevant Head of Department for support: (1) Self-nomination; (2) Peers; or (3) Faculty teaching staff

Criteria
The criteria for this award are modelled on the University’s awards for teaching excellence as well as the previous national Office for Learning and Teaching (OLT) awards for excellence in teaching.

Applications for this award will be assessed on the basis of evidence that supports the applicant’s claims against the criteria. At least four of the five criteria must be addressed.

1. Approaches to learning and teaching that influence, motivate and inspire students to learn
   Which may include: fostering student development by stimulating curiosity and independence in learning; contributing to the development of students’ critical thinking skills, analytical skills and scholarly values; encouraging student engagement through the enthusiasm shown for learning and teaching; inspiring and motivating students through high-level communication, presentation and interpersonal skills; effective approaches to guidance during the planning of research projects; structures established for ongoing interaction with students.

2. Development of curricula and resources that reflect a command of the field
   Which may include: developing and presenting coherent and imaginative resources for student learning; implementing research-led approaches to learning and teaching; demonstrating up-to-date knowledge of the field of study in the design of the curriculum and the creation of resources for learning; communicating clear objectives and expectations for student learning.

3. Approaches to assessment and feedback that foster independent learning
   Which may include: integrating assessment strategies with the specific aims and objectives for student learning; providing timely, worthwhile feedback to students on their learning; using a variety of assessment and feedback strategies; implementing both formative and summative assessment; adapting assessment methods to different contexts and diverse student needs.

4. Respect and support for the development of students as individuals
   Which may include: participating in the effective and empathetic guidance and advising of students; assisting students from equity and other demographic subgroups to participate and achieve success in their courses; influencing the overall academic, social and cultural experience of higher education.

5. Scholarly activities that have influenced and enhanced learning and teaching
   Which may include: showing advanced skills in evaluation and reflective practice; participating in and contributing to professional activities related to learning and teaching; coordination, management and leadership of courses and student learning; conducting and publishing research related to teaching; demonstrating leadership through activities that have broad influence on the profession.
THE CAROL JOHNSTON TEACHING EXCELLENCE AWARD

Applications will be assessed on the basis of evidence provided to support claims against the selected criteria. Selection will be based on the demonstration of excellence across all criteria. Applicants should pay careful attention to the ways in which they present and argue their case and provide evidence.

Portfolio of Documents
Applications of no more than seven pages (minimum 11 font Times New Roman and margins of no less than 1cm) to include:
1. An application cover sheet, completed by the nominee and signed by the nominee and the relevant Head of Department;
2. Your teaching philosophy (i.e., what you believe as most important about your teaching) - one page;
3. The selection criteria chosen and how you address them - four pages;
4. Signed letter of support from the Head of Department (one page)

Other supporting documents (up to no more than five additional pages) relevant to your statements against the selection criteria, may include:
• specific example/s of teaching practices that support your claims against the criteria;
• a summary of your SES results;
• written feedback on peer observation of teaching or WCLA teaching observation report;
• written comments and feedback on your teaching practice from colleagues;
• feedback from students;
• personal reflections and evidence of using feedback to improve; and
• evidence of excellence in teaching innovation and student learning (e.g. promoting active learning, working with small groups, effective questioning)
• a conference paper about your teaching or a teaching and learning initiative (internal or external)
• a research publication resulting from your teaching

Selection Panel
The selection panel is drawn from the following representatives:
1. Deputy Dean (Faculty), or nominee
2. Deputy Dean (MBS), or nominee
3. Director, WCLA
4. Academic representative from Faculty Departments
5. Two learning associates
6. Previous Award recipient (when applicable)

Submission of Application
Applications should be submitted to fbe-wcla@unimelb.edu.au by no later than 5pm, 10th October 2016.

Support
WCLA provides assistance in preparing an application. Applicants are also encouraged to speak with colleagues in their departments and previous teaching award recipients.

Citizenship Expectations of Award Recipients
Award recipients are expected to contribute to the life of teaching and learning in FBE. They will be asked to:
1. Present a seminar that describes their teaching excellence for the WCLA;
2. Prepare a short case study about their teaching that can be displayed on the WCLA’s website;
3. Act as a peer mentor for teaching and learning applicants in the following years of the award; or
4. Be available as a member of the Selection Panel.

Enquiries. For all enquiries, and to make an appointment for application assistance, please contact: Sonia Puglielli (sonia.p@unimelb.edu.au).